

# **Guidelines of National Taiwan University (NTU) Hospital-supported research training/study for foreign medical doctors**

Passed in the hospital administration committee meeting number 836 on January 30<sup>th</sup> 2004

1. The guidelines are for the purpose of both enhancing the interaction of basic and clinical research with international medical and educational institutes, and promoting the international image of our hospital.

2. Definition of research/study training:

It refers to the foreign medical doctors whose job titles will be either clinical fellow or research fellow in NTU hospital during the study/training period. The referred medical doctors can study and/or take training courses at the clinics or the research units of the university hospital regarding general medical treatments, specialized medical techniques or related studies. The legitimacy of the medical practice conducted in these activities is strictly required.

3. Eligibility:

(1) Clinical fellows: foreign nationals who have either medical doctor (MD)/ medical bachelor (MB) degrees, or doctor of dental science degrees, as well as the practice licenses issued in their own countries. At least one year of the medical practice in their countries is also required in this category.

(2) Research fellows: Clinical fellows: foreign nationals who have either medical doctor (MD)/ medical bachelor (MB)

degrees, or doctor of dental science degrees, as well as the practice licenses issued in their own countries.

4. Study period: two years at most, necessary extension can be granted upon request.
5. Application schedule: the application has to be submitted three months prior to the planned enrollment date.
6. Application procedure:
  - (1) Clinical fellows: To apply, the applicant or his/her current affiliated institute has to submit documents to the department medical research, including application forms for the training program, recommendation letters, photocopies of the passport or other identity certificates, and photocopies of the medical practice/dentistry licenses. The application will first be reviewed by the clinic or the research unit in which the applicant plan to be trained. Upon the initial approval, the application will be sent to the medical affairs/administration committee and the Department of Health separately by the department of medical research, for further reviews and the permission of medical practice of the prospective trainees, respectively. If the admission is granted, the department of medical research will inform the applicant or his/her affiliated institute.
  - (2) Research fellows: To apply, the applicant or his/her current affiliated institute has to submit documents to the department

medical research, including application forms for the training program, recommendation letters, photocopies of the passport or other identity certificates, and photocopies of the medical practice/dentistry licenses. The application will first be reviewed by the clinic or the research unit in which the applicant plan to be trained. Upon the initial approval, the application will be sent to the medical affairs/administration committee by the department of medical research for further reviews. If the admission is granted, the department of medical research will inform the applicant or his/her affiliated institute.

7. The participating clinical department or the research unit is responsible for requesting the approval for the subject of the study/training and its evaluation in advance.
8. Upon the completion of the training/study, affiliated fellows who pass the evaluation will be granted a certificate.
  - (1) Clinical fellows: all certificates will be issued by the department of medical education.
  - (2) Research fellows: all certificates will be issued by the department of medical research.
9. These guidelines have been passed in the hospital administration committee meeting and are effective since.